TRUTH OR CONSEQUENCES MUNICIPAL SCHOOL DISTRICT
FUND-RAISING PROJECT APPROVAL

SCHOOL:__________________________________________________________

FUND:________________________________________________________________

BEGINNING DATE: _____________ ENDING DATE:________________________

PURPOSE: Please state; (educational field trips, academic or athletic trips, equipment,
uniforms, supplies, specific project)

______________________________________________________________________
______________________________________________________________________

<table>
<thead>
<tr>
<th>What kind of fund-raising item?</th>
<th>Anticipated Receipts</th>
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Sponsor Signature and Date

Superintendent’s Signature

Approved

Disapproved

Assigned Fundraiser #

1. Sponsor must submit this approval form for approval before any fund-raising is conducted.
2. After written approval from the Superintendent, the Business Office will send a copy of the fundraiser approval form to the Principal and Sponsor with the assigned fundraiser number. The building secretaries will enter purchase requisitions with assigned fundraiser number to identify the fundraising-project.
3. The Principal/Sponsor is responsible for advertising the fund-raiser. The advertisement should include:
   A. Who is conducting the fund-raiser (i.e. school name and group name)?
   B. The purpose of the fund-raiser.
   C. What the money will be used for.
   D. What is being sold (quantity and price)?
4. The sponsor is responsible for turning in all monies collected on a daily basis and use assigned fund raiser number when receipting.